



Remote Education Provision Information for Parents – September 2020

In compliance with the expectations and principles outlined in the DFE document ‘Guidance for Full Opening of Schools’ and in order to ensure that learning is continued, irrespective of self-isolation and/or lockdown, Westfields Junior School has developed the following plan.

In the event of any form of self-isolation or lockdown as a result of Coronavirus, parents must understand that engagement in home learning is essential, as is the expectation that Westfields Junior School makes that provision available and accessible to all. However, if children themselves are too ill to attend then they should not be expected to engage in home learning. It is important to note that this plan offers remote learning opportunities whilst also acknowledging that some households may have limited access to devices. If throughout self-isolation or lockdown, support to address this is required, it is an expectation that parents contact us by calling the school on 01252 408218.

In preparation for home learning, inside Reading Records, parents and children will receive logins and passwords for the following platforms:

- ClassDojo (to access home learning tasks set by the school)
- ePlatform (to access reading books – the expectation is that children will read on a daily basis)
- MyMaths (to access maths tasks – the expectation is that children will complete any tasks set or will access the games and booster tasks)
- TT Rockstars (to access the times tables learning platform – the expectation is that children will complete daily practise)

Please note:

- Reading Records – If children do not have their Reading Record with them through self-isolation or lockdown or complete the one they have, they are to record their reading in a notebook or on paper at home.
- Spelling Booklet – If children do not have their Spelling Record with them through self-isolation or lockdown, these can be accessed through the school website - <https://www.westfieldsjuniorschool.co.uk/for-pupils/homework/> It is our expectation that children practise their weekly spellings and that parents will test them during time away from school.
- Home learning can be recorded in notebooks or on paper at home – photographs of this can be uploaded onto ClassDojo for the teacher to review.
- Home learning can be typed up using Word, Publisher and PowerPoint and can be uploaded onto ClassDojo using the ‘file’ tool.
- Home learning can be typed straight into ClassDojo using the ‘Journal’ tool.
- If home learning is being set on ClassDojo, this can be completed as directed and instructed by the class teacher.

On the following page, you will find the 5 different scenarios that may apply during this time with actions that we will complete in order to ensure that, as much as possible, our children keep up with their learning and do not fall behind.

Scenario	Action
A child displays symptoms, the household self-isolates and awaits testing and results to arrive	<ul style="list-style-type: none"> The child's name will be added to the 'Pupils Self-Isolating Record' with key information and dates included. Within 24 hours of being notified, a phone call will be made to parents to ascertain if a test has been booked. If the test is carried out at a test centre, due to the child being ill and results being received quickly, no home learning will be sent via ClassDojo. Parents can access activities on the school website - https://www.westfieldsjuniorschool.co.uk/for-pupils/covid-19-home-learning-support/ - should the child improve through the day or two before the results arrive. If a postal test is carried out or the family are finding it hard to book a test, due to the time passing, the parents will be offered the activities on the school website or will be offered home learning sent to them via ClassDojo. If home learning is sent home via ClassDojo, the child's name will be added to 'Pupils Home Learning Record' and dates of any day's worth of home learning will be added to the record for teacher reference.
A member of a child's household displays symptoms, the household self-isolates and awaits testing and results to arrive	<ul style="list-style-type: none"> The child's name will be added to the 'Pupils Self-Isolating Record' with key information and dates included. Within 24 hours of being notified, a phone call will be made to parents to ascertain if a test has been booked. If the test is carried out at a test centre, as the results will be received quickly and the child is not unwell, the parents will be offered the activities on the school website or will be offered home learning sent to them via ClassDojo. If a postal test is carried out or the family are finding it hard to book a test, due to the time passing, the children will be sent home learning via ClassDojo. If home learning is sent home via ClassDojo, the child's name will be added to 'Pupils Home Learning Record' and dates of any day's worth of home learning will be added to the record for teacher reference.
A child or member of the child's household displays symptoms but testing does not take place within the 5-day period and the household needs to isolate for 10/14 days (10 days for the person displaying symptoms and 14 days for the rest of the household)	<ul style="list-style-type: none"> Each day, a day's worth of home learning will be sent home via ClassDojo. As long as they are well, children will be expected to submit their work on a daily basis and feedback will be given to children during this period of absence. Regular contact will be made to the child and/or parents to support home learning and address any issues that may arise during this period of absence.
A child or member of the child's household displays symptoms and a positive test is received (10 days isolate for the person who tests positive and 14 days for the rest of the household)	<ul style="list-style-type: none"> Each day, a day's worth of home learning will be sent home via ClassDojo. As long as they are well, children will be expected to submit their work on a daily basis and feedback will be given to children during this period of absence. Regular contact will be made to the child and/or parents to support home learning and address any issues that may arise during this period of absence.
A large group, whole class or bubble needs to self-isolate for 14 days, local restrictions are put into place or lockdown occurs.	<ul style="list-style-type: none"> Each day, a day's worth of home learning will be sent home via ClassDojo. As long as they are well, children will be expected to submit their work on a daily basis and feedback will be given to children during this period of absence.

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| | <ul style="list-style-type: none"> • Regular contact will be made to the child and/or parents to support home learning and address any issues that may arise during this period of absence. |
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Receiving home learning through ClassDojo (for parents):

- Teachers will send home learning tasks through ClassDojo either via the individual child/ren (if it is just 1 child or a few children self-isolating for a period of 10-14 days) or via the normal method for home learning if a larger group of children is self-isolating or in lockdown, with the class story page in use to upload information and communication through this time.
- As usual, children and parents can message their class teacher with the understanding that responses will only be given during the hours of 8am – 5pm.
- A tracking grid for engagement and participation will be maintained in school so that class teachers can monitor their children and address any issues if necessary. Non-engagement following this will be referred to a member of the leadership team.
- All curriculum subjects will be covered through home learning wherever possible.
- The learning provided will be in-line with the curriculum that would be taught in school.
- Clear explanations will be given and feedback will be provided through ClassDojo.
- Tasks set will have a range of challenges to complete to suit the needs of the children self-isolating or in lockdown. Further resources to support our children with special education needs can be found on our school website - <https://www.westfieldsjuniorschool.co.uk/for-pupils/covid-19-home-learning-support/> in the ‘Resources to support children with SEN’ section. Our SENCo will also call all families with children with SEN to offer support and resources.
- The well-being of children through this time will be supported through regular contact with staff in the school. Further resources to support our children’s well-being can be found on our school website - <https://www.westfieldsjuniorschool.co.uk/for-pupils/covid-19-home-learning-support/> in the ‘Resources to support children’s well-being’ section.

Expectations for school staff	Expectations for children	Expectations for parents
<ul style="list-style-type: none"> • Set engaging and interesting learning that would ordinarily be taught in school, ensuring there is as full curriculum coverage as possible. • Give clear explanations to tasks and activities using either slides of learning or audio/video clips. • Ensure tasks and activities meet the needs of all learners, offering additional support for children with special educational needs. • With the home learning received, provide feedback so that children are aware of successes and areas for development. • Offer support and respond to messages that are sent. 	<ul style="list-style-type: none"> • Engage in home learning with the same positive attitude as they would at school. • Ask for help and support if they need it by asking an adult or messaging their class teacher via ClassDojo. • Resist temptations at home to ensure home learning set is completed. • In addition to the learning set, read, practise spellings and times tables each day. 	<ul style="list-style-type: none"> • Support home learning by providing a safe space for children to focus. • Maintain communication with the school and the class teacher/member of staff supporting the home learning process. • Support children to log onto online resources. • Inform school if any issues arise through self-isolation or lockdown.