



# Westfields

## JUNIOR SCHOOL



Ufton Court 2020

Information Booklet

### **Ufton Court Residential**

Date: 29.06.2020- - 01.07.2020

Location: Ufton Court  
Green Lane  
Ufton Nervet  
RG7 4HD

Transport: Hodges Coaches

### **Emergency contacts**

If you have an emergency at home, please get in contact with the staff via the emergency contact number below. Alternatively, during the day please contact the school.

a. School Number: 01252 408218 (usual school hours)

b. School Emergency Number: 07557 851105 (out of school hours)

### **Example Kit List**

Please do not pack your best clothes; comfortable, casual wear is much more suitable for the activities in which the children will be participating. We are likely to get dirty!

Please ensure all clothing and belongings, especially shoes, coats and disposable cameras are clearly named.

**No food (including sweets), electronic devices, cameras, MP3 players, jewellery, mobile phones or money is to be taken.**

- Set of clothes for each day, including short and long sleeved tops (for archery), jumpers, cardigans, shorts and trousers
- Coat
- Waterproof jacket
- Pair of trainers or old shoes for walking in
- 1 pair of shoes or trainers for indoors (not slippers or flip flops)
- Underwear and socks for 3 days
- Nightwear
- Dressing gown
- Black dustbin bag for dirty clothes
- Wash bag (soap & toothbrush etc)
- A towel
- Small Bag/Rucksack
- Sun Cream and After Sun
- School cap
- Water bottle (named)

**Outdoor shoes must be in a separate named bag outside of their suitcase/bag.**

Other Items (All clearly marked please)

The following items are optional, but responsibility for their care lies with the children:

Disposable Camera  
Books (not magazines)  
Playing cards or Top Trumps (for any spare moments)  
Small cuddly toy

## Packing Information

Children will need plenty of old, comfortable clothing for a fun-filled few days away. They should pack their own bag (under supervision) so that they know what they have brought with them and therefore what they should be bringing home again! Feel free to include a packing list which they can tick off for the return journey!

It is important to note that for some activities (such as archery), children are not allowed to take part unless they wear a long-sleeved top and full length trousers.

Part of going on a residential is to develop independence skills. Therefore, we will actively encourage children to take ownership over their own belongings. Everything taken on the residential should be clearly named. Luggage must not exceed one bag or small suitcase. Children will be expected to carry their own luggage so they must be able to do so independently. At the end of the visit, any unclaimed items left in the rooms will be brought back to school for collection.



## Travel Information

### **Departure - Monday 29th June 2020**

On departure day, children should arrive at school as normal by 8.40am. The coach will depart as soon as possible after 9 am to the site at Ufton Nervet. Children should wear appropriate, comfortable clothes and their school cap, with a waterproof coat or jacket. **Outdoor shoes/boots should be carried in a separate named bag** (not with main luggage) as these will need to be easily accessible upon arrival. Please ensure that if your child needs travel sickness medication, it is administered before arrival at school.

### **Return - Wednesday 1st July 2020**

On the day of their return, it is anticipated that children will arrive back at school by 3.15pm (traffic dependent). It would be appreciated if parents collect their children promptly from the hall, entering via Reception when asked to do so.

## Ufton Court

### **Accommodation**

School groups are accommodated to a high-standard at Ufton Court in the main house and the woodland cabins. Some of the rooms have bathrooms nearby or en-suite facilities. In both cases there is a plentiful supply of hot water 24 hours a day. The children will sleep in rooms of between 4 and 12. Accommodation is clean and all beds are provided with clean linen and duvets and separate staff bedrooms will be situated nearby.

### **Meals**

Ufton Court provides all children with a healthy and balanced diet during the course of their stay. Vegetarian options are available and they cater for any special dietary requirements and allergies. Three meals a day are provided in the dining room with a good selection of well-balanced and nutritious dishes. Snacks, such as fruit, are also provided to help maintain energy levels throughout the day!

## **First Aid and Medical Assistance**

For children who need to bring medication on the trip, a parent should hand this to Mrs Pagden before the trip (Friday 26th June) or if the medication is needed at home, on the morning of departure hand it in at the medical station in the hall.

All medication must be:

- in its original container/package
- within the expiry date
- contained in a clear plastic bag
- labelled with your child's full name and class

You will also be required to fill in a 'Permission to Administer Medication Form' (this is attached in the information sent with this booklet). Medication will then be administered by the nominated member of school staff. Any medication that children self administer, such as an asthma or hayfever inhaler, must be included on this form and handed to a member of staff before the departure.

Staff and instructors at the centre are all first aid trained and hold, at minimum, an Emergency First Aid qualification. First aid kits and medical stations are situated at activity areas and Reception. School staff are also first aid trained and will have first aid kits and a medical box for prescribed medications.

## **Security and Fire Procedures**

The safety and security of the children is our foremost priority and detailed below are the security measures and fire procedures at Ufton Court:

- There is no access to the general public at this site.
- There are members of Ufton Court staff on call 24 hours a day.
- A fire drill is held on our first day and children will be shown the assembly points upon arrival.
- Ufton Court centre complies with UK standards and are audited to ensure all procedures and certificates are up to date.

## **Activities**

All of the activities will enhance our curriculum provision and support the children's understanding of life in Britain during the Roman times and the impact on Celtic Britain. This extended curriculum opportunities will also develop their teamwork, perseverance, creativity and reflecting skills as well as their independence being away from home. Across the first 2 days, activities, led by qualified instructors and supervised by Westfields' staff, will include an augury trail, making trebuchets, archery, historical photomapping, Roman fire-lighting and Roman soap making. On the second day children will also participate in a Roman banquet, developing their understanding of the hierarchy of society and dressing in authentic costumes (provided). All will take place within the buildings and grounds of Ufton Court. On the final day, we will also act out Boudicca's Revolt!

