



Friends of Westfields Junior School

Registered Charity number 800429

Meeting

Wednesday 30th January 2019

	<u>Actions</u>																																
Minutes from meeting on Wednesday 21 st November 2018 were reviewed and approved. No objections to names being in the minutes.																																	
<p>Attendees/Apologies for Absence</p> <p>Attendees:</p> <table border="0"> <tr> <td>Vicki Poskovic</td> <td>VP</td> <td>Sarah Moon</td> <td>SM</td> </tr> <tr> <td>Susan Blues</td> <td>SB</td> <td>Anna Moores</td> <td>AM</td> </tr> <tr> <td>Jo Redman</td> <td>JR</td> <td>Ric Mercodo</td> <td>RM</td> </tr> <tr> <td>Suzanne Smith</td> <td>SS</td> <td>Carrie Wright</td> <td>CW</td> </tr> <tr> <td>Sian Brown</td> <td>SB</td> <td></td> <td></td> </tr> <tr> <td>Helen Scanlan</td> <td>HS</td> <td>Anna Moores</td> <td>AM</td> </tr> <tr> <td>Louise Adams</td> <td>LA</td> <td></td> <td></td> </tr> <tr> <td>Jo Grey</td> <td>JG</td> <td></td> <td></td> </tr> </table> <p>Apologies: Thanks to those who sent their apologies</p>	Vicki Poskovic	VP	Sarah Moon	SM	Susan Blues	SB	Anna Moores	AM	Jo Redman	JR	Ric Mercodo	RM	Suzanne Smith	SS	Carrie Wright	CW	Sian Brown	SB			Helen Scanlan	HS	Anna Moores	AM	Louise Adams	LA			Jo Grey	JG			
Vicki Poskovic	VP	Sarah Moon	SM																														
Susan Blues	SB	Anna Moores	AM																														
Jo Redman	JR	Ric Mercodo	RM																														
Suzanne Smith	SS	Carrie Wright	CW																														
Sian Brown	SB																																
Helen Scanlan	HS	Anna Moores	AM																														
Louise Adams	LA																																
Jo Grey	JG																																
<p><u>Welcome</u></p> <p>Vicki and Susan said a big 'thank you' for the support from the other Paws members over the last term.</p> <p><u>Chair Update VP</u></p> <p>Recent Fundraising Last term PAWS raised £5000, thank you to everybody for achieving this fantastic amount.</p> <p>School Radio A new school radio has been purchased and will be arriving on 1st February 2019.</p> <p>Playground We have had 5 quotes for the Playground Project. Ideally we would like a company to complete the whole project, with artificial grass, large games and beanbags, etc.</p> <p>VP asked JR if a picture of this area could be taken and then displayed to show parents what we are raising money for.</p>	JR to get photo sorted and on display																																
<p><u>Treasurers Report JG</u></p> <p>JG – we have £18200.82 in our bank account plus £2000 due from Match Funding</p> <p>JR – Bags 2 school raised £80.00. Date reminders for Bags 2 school were in the newsletter and we will be having another one next term.</p>																																	
<p><u>Planned Fundraising events for 2018 VP</u></p> <p>Cookie Sales Rota completed up to February Half Term.</p> <p>Film Night We have enough helpers for this.</p>																																	

<p>Parents Evening Refreshments PAWS have been asked to serve refreshments at Parents' Evening 4 March 3.45pm until 6.45pm 6 March 3.45pm until 6.45pm</p> <p>Mother's Day shop 20 March VP asked if anybody sees anything suitable to sell for Mother's Day to let us know. We will need help on the day with the shop We will need help wrapping presents</p> <p>Quiz Night 22nd March to be held at the Infant School SS raised the question has the quiz team organised a Quiz Master</p> <p>Easter Raffle JG to send over the Easter Letter and a list of people to approach to VP VP suggested doing a raffle suitable for children and one for adults. RM has offered to print the raffle tickets for the adults raffle.</p> <p>Ongoing Fundraisers</p> <p>Giving Machine Giving Machine</p> <p>School Uniform Sales – VP – Great school uniform sales and uniform donations goes to HH. JR highlighted how appreciated this is by both the school and parents.</p>	<p>VP to produce rota with volunteers</p> <p>VP and SB to buy presents</p> <p>VP and SB will be looking for helpers to wrap presents</p> <p>VP and SB looking for help to get raffle prizes RM to print tickets</p> <p>SB to call to get into the account</p>
<p>PAWS Website VP website page up and running, just need Linda and Jo's photos</p> <p>Fund Matching VP shared that it's coming to the end of the financial year for our match giving, we cannot claim again until after April. JR put out a request in the Newsletter to see if any parents work for a company that can Match Fund any of the school events, but nobody came forward.</p> <p>Suggestion for future events VP asked if anybody has any ideas for future fundraising events.</p> <p>AOB</p> <p>Travelling Trends VP VP explained what Travelling Trends are – Charity fashion show, clothes from M&S, Top Shop etc. £5 entry to include a glass of Prosecco on arrival 30% to 60% discount on clothes 6 models required Looking to arrange for May (confirmed 9th May, 6pm setup, 7.30pm-9.00pm/9.30pm) JR happy for the event to take place in the school hall. JR said we will need a licence if we are selling alcohol. Tickets to be sold in advance.</p>	<p>JG and LB to arrange photos with Jacqui</p> <p>VP to speak to Travelling Trends to book dates and find out more information</p> <p>VP and SB to look into getting a licence</p>
<p>DONM - Wednesday May 22nd at 7pm in the Staff Room</p>	